



Sauftt, Inc.

Privacy

Sauftt, Inc. respects everyone's right to privacy. We acknowledge that, in the process of fulfilling our corporate vision and mission, we will from time to time acquire and store private information, belonging to those who work within the sphere of our activities. We will never take the responsibility of protecting anyone's privacy lightly. We will treat your confidential data with the same respect and concern, as we want others to do with ours. We will only collect what we believe is necessary; and we are committed in good faith, to developing and maintaining policies and procedures, that guard against the inadvertent release, of any private data. We thank you for your trust in us and will do everything possible to earn it.

TERMS OF USE

If you provide Sauftt, Inc. with any personal data, you have authorized us to use it, as stated or as is reasonably implied, in the data collection process. We will not use your data for any other purpose, unless you have authorized us to do so, in writing. We may, from time to time, request such authorization, if we encounter new information requisites.

HOW WE USE INFORMATION

Sauftt, Inc. engages in many interactive activities and provides services that require information about you, whether you are an employee, or client, or you have another relationship with us. The following are data collection and usage requests that you might commonly encounter.

- We may ask you for information that we will use to contact you, in which case we will identify the reason(s) for contacting you.

- If you are a client, we may collect information that will assist us in determining the best way to provide helpful or healthful services to you or your cat(s).
- We may ask if you would like to provide information that will be used for a referral to another agency for services, that we can arrange for you, but we are not provide to you directly.
- We may need information in order to provide financial payments.
- If we are entering a legal agreement, we may request relevant information.
- If you have a working relationship with Sauftt. Inc., we may require information to perform a security clearance check.
- If you have a working relationship with Sauftt, Inc., we may require information in order to comply with employment laws and regulations.

INFORMATION SHARING

Your data relationship with Sauftt, Inc. is unique depending on your individual circumstances and the myriad ways we may be serving you, or you us. Therefore data sharing requirements may vary widely. We will always be transparent about what data we will need to share, and with whom, and will provide a written statement detailing this. We only share what you have authorized us to share, as you have permitted us to share it, in writing. We will never sell your private data, nor will we share it with anyone who intends to profit from it.

CHANGES TO OUR PRIVACY POLICY

As our organization grows, new programs requiring different data, for different purposes, which may also use different technologies, will arise. This will present new privacy challenges which will demand the evolution of, and amendments to, this policy. We reserve the right to make any amendments that are determined to be necessary. When changes occur, we will notify you by verifiable means and ask that you confirm your understanding of the new policy.

APPROVAL BY THE BOARD OF DIRECTORS

This Privacy Policy has been approved by Board of Directors of Sauftt, Inc.

____ [Lisa Norris – signature on file] _____ Date: ____ 2/1/2018 ____
(Name)
Secretary, Board of Directors, Sauftt, Inc.